

**LABORATORY SERVICE REQUEST- STERILITY ASSURANCE**

<b>Client Info</b>	<b>Report To</b> (Please include contact name and company info.)		<b>Invoice To</b> (If different than Report To info.)	
	Contact Name:		Contact Name:	
	Company Name:		Company Name:	
	Address:		Address:	
	City/State/Zip:		City/State/Zip:	
	Phone:	Fax:	P.O. #:	
	Email:		Quote #:	

<b>Test Article Info</b>	<b>Test Article ID:</b> (Please use the exact wording you want to appear in the final report.)		
	<b>Physical Description:</b>		
	<b>Quantity:</b>	<b>Lot No:</b>	<b>Sample Code:</b>
	<b>Storage Condition:</b> <input type="checkbox"/> 20 to 25°C <input type="checkbox"/> 2 to 8°C <input type="checkbox"/> -16 to -24°C <input type="checkbox"/> -60 to -80°C	<b>Controlled Substance:</b> <input type="checkbox"/> No <input type="checkbox"/> Yes - Schedule	<b>Hazardous:</b> . <input type="checkbox"/> No <input type="checkbox"/> Yes <b>Type of Hazard:</b> (Include MSDS if samples are hazardous. Client will incur charges for disposal of hazards.)
	<b>Return Test Articles:</b> <input type="checkbox"/> No <input type="checkbox"/> Yes    Carrier: _____ Account #: _____		
	<i>(Client will incur charges for shipping and handling.)</i>		

<b>Service</b>	<b>Regulatory Treatment:</b> (GLP will incur an additional fee.) <input type="checkbox"/> GLP <input type="checkbox"/> cGMP <input type="checkbox"/> Non-regulatory		
	<b>RUSH Service:</b> (Will incur a 50% surcharge.) <input type="checkbox"/> No <input type="checkbox"/> Yes		
	<b>Would you like to receive a Report Date Confirmation?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes		
	<b>Report Format:</b> <input type="checkbox"/> PDF(no charge) <input type="checkbox"/> Paper <input type="checkbox"/> Paper and PDF (no charge for PDF format, paper format or any additional format will incur \$6.00 charge)		
	<b>Archive Options:</b> Paper records will be scanned and stored indefinitely at PBL by a validated system that complies with GMP and GLP regulations. If archive option is not selected, the default option will be implemented.		
	<b>Paper Records (Check One)</b> Discard (after one year) – <b>Non-GLP Default</b> Return to Client (after one year) – <b>GLP Default</b> (Shipping charges apply) Return Immediately to Client (at study completion) – (Shipping charges apply) Extended Storage by PBL (after one year) - Invoiced annually per Fee Schedule at <a href="http://www.PacificBioLabs.com/archivefeeschedule.asp">www.PacificBioLabs.com/archivefeeschedule.asp</a>		

